HARTNELLCOLLEGE

Student Success and Equity Committee
Meeting Minutes
November 18, 2019
3:00 PM – 4:30 PM
A-116

Members

Name	Representing	Present	Absent
Cynthia Ainsworth	Faculty (Library)	X	
Kristen Arps	Management (Director, AB104)	X	
Lisa Fischler	CSEA (PLL, Alisal)		X
Ana Gonzalez	Management (Director, Continuing Ed)	X	
Guy Hanna	CSEA (O&A Specialist)	X	
Frank Henderson	CSEA (Tutorial Services Coordinator)	X	
Melvin Jimenez	Faculty (Academic Follow-up Specialist)		X
Kathy Mendelsohn	Management (Dean, LLS&R)		X
Bronwyn Moreno	Management (Director, Equity Programs)	X	
Peggy Munoz-Meador	Faculty (Political Science)	X	
Ulises Palmeno	Faculty (English)		X
Michelle Peters	Management (Director, DSP&S)		X
Meagan Plumb	Faculty (English)		X
Jay Singh	Management (Director, PASS)	X	
Gemma Uribe	Faculty (Veterans Program)	X	
Nina Vazquez	Faculty (Mathematics) Chair of Committee	X	
Maya Watson	Faculty (English)		X
Hetty Yelland	Faculty (English)		X

Guests

Name	Title or Representing	Present	Absent
none			

CALL TO ORDER: Nina Vazquez called the meeting to order at 3:09 p.m.

ACTION ITEMS:

1. Approval of Agenda: The agenda was approved.
2. Approval of Minutes: The minutes from November 4, 2019 were approved as amended.

INFORMATION/DISCUSSION/PRESENTATIONS

1. **Discussion tabled from last meeting: what is equity for a Hartnell student? What does it look like? What is it NOT?:** The committee worked through an exercise presented by Nina. Each person wrote down 3-4 word sentences describing equity. Small groups looked at the ideas and themes that emerged. Each group shared with the large group. The group attempted to fill in the prompt "All students will receive...for the purpose of..."

   Ideas that came out of the exercise:
   - Ask students to help with the definition
   - Need for student friendly language
   - The need to create a rubric to determine if work authentically represents our shared vision of equity
   - Nina and Bronwyn will capture work from exercise and post on shared drive

   A folder for Resources has been created in the shared drive. Guy added some sample rubrics. Nina added some indicators of equity. The group discussed the value of holding back on creating committee activities and to spend some quality time establishing a solid foundation for the equity work to be done.

2. **Handbook:** The Academic Senate voted at their last meeting to not approve a request for non-faculty to be appointed co-chair. They did approve the draft handbook (9/10/19) but the SSEC has not approved the final draft. This will be done at the next meeting in February.

3. **New Members:** A discussion was held about who should be represented at the SSEC meetings. We agreed that additional voices need to be heard, including students. Nina will contact Lisa Storm, Academic Senate Chair, to ask that senators spread the word.

Adjournment: 4:39 p.m.

Next Meeting: December 2, 2019